

Systems Administrator/Programmer

CM/ECF · Linux Systems · Programming · U.S. Bankruptcy Court, District of Utah

VACANCY ANNOUNCEMENT

UTBC 2026-05

SALARY

CL-28 / CL-29 · \$71,583–\$138,380

LOCATION

Salt Lake City, UT · Telework

PRIORITY REVIEW

Apply by Aug 15, 2026

POSITION OVERVIEW

This position serves as the primary technical owner of the Court's Case Management/Electronic Case Files (CM/ECF) system and related national and locally developed applications. The incumbent is responsible for the full lifecycle of these systems on Linux servers, including a virtualized environment of 20+ VMs: installation, configuration, security, performance, automation, and day-to-day operational support. The role also includes administration of the underlying Informix database and development of scripts and tools that improve reliability and efficiency.

Because this Court originally developed several national applications still used by other courts, the incumbent may assist with their installation and support as needed. The position functions as a key technical liaison between judges, chambers, the Clerk's Office, and external users.

This is a hands-on technical role that combines programming and systems analysis with Linux systems administration, application ownership, and database administration — a mix of proactive system ownership and responsive support for judges, chambers, and Clerk's Office staff.

KEY RESPONSIBILITIES

- Develop, modify, test, and maintain applications and scripts (Python, Shell, Perl, SQL, or Java) to customize, integrate, and automate Court systems.
- Analyze existing Court applications to identify problems, correct errors, and recommend improvements to manual and automated processes.
- Confer with judges, chambers staff, the Clerk's Office, and IT staff to define requirements and deliver effective solutions.
- Serve as primary administrator for the Court's CM/ECF instance and related local applications: installation, upgrades, configuration, customizations, and security.
- Install, test, and implement new CM/ECF releases and other national judiciary systems, coordinating with the Administrative Office (AO) to minimize disruption.
- Investigate and resolve CM/ECF and system issues reported by Court staff or external users.
- Install, configure, maintain, and monitor Linux servers and virtualized environments (20+ VMs), ensuring stability, backups, replication, and disaster recovery.
- Perform database administration for the local CM/ECF Informix instance; conduct capacity planning, security hardening, patch management, and audits.
- Maintain documentation, manage user access, provide training to Court staff, and participate in change management and disaster-recovery testing.
- Stay current with judiciary technology developments and coordinate with automation staff at other courts.



HOW TO APPLY

Email a cover letter, résumé, and completed Application for Judicial Branch Federal Employment (Form AO-78) to:

bankruptcy_jobs@utb.uscourts.gov

Subject line: Systems Administrator/Programmer – UTBC 2026-05

Form AO-78 is available at www.utb.uscourts.gov. Incomplete applications will not be considered.

IMPORTANT DATES

Open until filled.

Priority review for applications received by August 15, 2026.

SALARY

CL-28 \$71,583 – \$116,394

CL-29 \$85,141 – \$138,380

Classified under the Court Personnel System (CPS). Appointment may be made at CL-28, with promotional opportunity to CL-29 without further competition. Starting salary is commensurate with experience and qualifications.

LOCATION

Salt Lake City, Utah. Primarily telework during the Frank E. Moss Courthouse renovation through fall 2026, with occasional visits to the temporary location.

BENEFITS

- Paid vacation, holidays, and sick leave
- Federal Employees Retirement System (FERS)
- Thrift Savings Plan (TSP) with matching
- Choice of health plans & life insurance
- Flexible spending & long-term care options

Learn more about careers and benefits in the federal Judiciary at www.uscourts.gov/careers.

CONTACT

Attn: Jon Willardson, Human Resources Manager

301 Frank E. Moss Courthouse

350 So. Main St., Salt Lake City, UT 84101

Email: bankruptcy_jobs@utb.uscourts.gov

REQUIRED QUALIFICATIONS

We are seeking a capable Linux administrator and programmer who can learn and take ownership of the CM/ECF application; direct prior CM/ECF experience is not required. The Administrative Office of the U.S. Courts provides documentation, training, and technical support for CM/ECF administration, so the successful candidate can ramp up on the application layer while applying existing Linux, database, and scripting skills from the outset.

- Two or more years of hands-on Linux system administration (Red Hat Enterprise Linux preferred) — installation, configuration, patching, monitoring, and troubleshooting.
- Demonstrated programming and scripting ability in one or more of Python, Shell/Bash, Perl, or Java, with the proven ability to read, modify, and maintain an existing codebase.
- Working knowledge of relational databases and SQL (Informix preferred; experience with another enterprise RDBMS is also applicable).
- Strong analytical and troubleshooting skills, and the aptitude and willingness to learn the CM/ECF application and its supporting technologies.
- Ability to communicate technical concepts clearly to both technical and non-technical staff and to provide training and guidance on Court systems.
- Self-motivated, with sound judgment, good written and verbal communication, and a positive, solutions-focused approach.

PREFERRED QUALIFICATIONS

- Bachelor's degree in Computer Science, Management Information Systems, or a related field.
- Direct experience with CM/ECF or similar case management systems at the application or database level.
- Hands-on Perl development or maintenance.
- Informix database administration — backups, replication, and performance tuning.
- Experience administering virtualized or cloud environments, including backups, replication, and DR.
- Java application development or support.
- Experience with automation, monitoring, or configuration-management tooling.
- Federal, court, or judiciary IT experience.

CONDITIONS OF EMPLOYMENT

All application information is subject to verification. This is a sensitive position within the Judiciary; appointment is provisional, contingent upon a fingerprint check, a criminal background check, and successful completion of an Office of Personnel Management background investigation with a favorable suitability determination.

Employees of the judiciary are “at-will” and serve a six-month probationary period. Judiciary employees must adhere to the Code of Conduct for Judicial Employees. Applicants must be U.S. citizens or be eligible to work in the United States. Veterans’ preference is not a factor in Judicial Branch appointments.

Applicants selected for interviews must travel at their own expense; relocation expenses will not be paid. This position is subject to mandatory electronic direct deposit of net pay. The Court provides reasonable accommodation to applicants with disabilities, and reserves the right to modify or withdraw this announcement, to fill the position before the closing date, or to leave it unfilled, without prior written notice. The United States Bankruptcy Court, District of Utah is an Equal Opportunity Employer.