DEBTOR: $\qquad$ MONTHLY OPERATING REPORT
CHAPTER 11

## CASE NUMBER:

# Form 2-A <br> COVER SHEET 

For Period Ending $\qquad$

Accounting Method: $\square$ accrual Basis $\quad \square$ aash Basis

## THIS REPORT IS DUE 14 DAYS AFTER THE END OF THE MONTH

| Mark One Box for Each <br> Required Document: | Debtor must attach each of the following reports/documents unless the U. S. Trustee <br> has waived the requirement in writing. File the original with the Clerk of Court. <br> Submit a duplicate, with original signature, to the U. S. Trustee. |
| :--- | :--- |
| Report/Document <br> Attached | Previously <br> Waived |
| 1. Cash Receipts and Disursements Statement (Form 2-B) |  |
| 2. Balance Sheet (Form 2-C) |  |
| 3. Profit and Loss Statement (Form 2-D) |  |
| 4. Supporting Schedules (Form 2-E) |  |

I declare under penalty of perjury that the following Monthly Operating Report, and any attachments thereto are true, accurate and correct to the best of my knowledge and belief.

Executed on: $\qquad$

Print Name:

Signature: $\qquad$

Title:

## Form 2-B

CASH RECEIPTS AND DISBURSEMENTS STATEMENT
For Period: $\qquad$ to $\qquad$

## CASH FLOW SUMMARY

## 1. Beginning Cash Balance

2. Cash Receipts

Operations
Sale of Assets
Loans/advances
Other
Total Cash Receipts
3. Cash Disbursements

Operations
Debt Service/Secured loan payment
Professional fees/U.S. Trustee fees
Other
Total Cash Disbursements
4. Net Cash Flow (Total Cash Receipts less

Total Cash Disbursements)

5 Ending Cash Balance (to Form 2-C)

CASH BALANCE SUMMARY

Petty Cash
DIP Operating Account
DIP State Tax Account
DIP Payroll Account
Other Operating Account
Other Interest-bearing Account
TOTAL (must agree with Ending Cash Balance above)
(1) Accumulated beginning cash balance is the cash available at the commencement of the case. Current month beginning cash balance should equal the previous month's ending balance.
(2) All cash balances should be the same.

DEBTOR:

Form 2-B
CASH RECEIPTS AND DISBURSEMENTS STATEMENT
For Period: $\qquad$ to $\qquad$

CASH RECEIPTS DETAIL (attach additional sheets as necessary)

Account No:

$\square$ Description Amount
\$ $\qquad$ (1)
$\qquad$

Form 2-B
CASH RECEIPTS AND DISBURSEMENTS STATEMENT
For Period: $\qquad$ to $\qquad$

CASH DISBURSEMENTS DETAIL (attach additional sheets as necessary)

## Account No:

Date

Check No. $\square$
$\square$ Amount
\$ $\qquad$ (1)

COMPARATIVE BALANCE SHEET
For Period Ended:

|  | Current Month |  |  | Petition Date (1) |
| :---: | :---: | :---: | :---: | :---: |
| ASSETS |  |  |  |  |
| Current Assets: |  |  |  |  |
| Cash (from Form 2-B, line 5) | \$ |  | \$ |  |
| Accounts Receivable (from |  |  |  |  |

Receivable from Officers, Employees, Affiliates
Inventory
Other Current Assets :(List)

Total Current Assets
Fixed Assets:
Land
Building
Equipment, Furniture and Fixtures
Total Fixed Assets
Less: Accumulated Depreciation
Net Fixed Assets
Other Assets (List):

## TOTAL ASSETS



LIABILITIES
Post-petition Accounts Payable (from Form 2-E)
\$
Post-petition Accrued Profesional Fees (from Form 2-E)
Post-petition Taxes Payable (from Form 2-E)
Post-petition Notes Payable
Other Post-petition Payable(List): $\qquad$

Total Post Petition Liabilities
\$

\$
$\qquad$
$\$$
\$
\$
\$
\$

\$
$\qquad$
\$ $\qquad$
$\qquad$
Pre Petition Liabilities:
Secured Debt
Priority Debt
Unsecured Debt
Total Pre Petition Liabilities
TOTAL LIABILITIES
OWNERS' EQUITY
Owner's/Stockholder's Equity
Retained Earnings - Prepetition
Retained Earnings - Post-petition
TOTAL OWNERS' EQUITY
TOTAL LIABILITIES AND OWNERS' EQUITY
$\$ \square \$$
\$
$\qquad$ $\$$
$\qquad$
\$

\$
$\qquad$
Form 2-D
PROFIT AND LOSS STATEMENT
For Period
to $\qquad$
Current
Month
Accumulated
Total (1)

| Gross Operating Revenue | \$ |
| :---: | :---: |
| Less: Discounts, Returns and Allowances | ( |
| Net Operating Revenue | \$ |
| Cost of Goods Sold |  |
| Gross Profit | \$ |
| Operating Expenses |  |
| Officer Compensation | \$ |
| Selling, General and Administrative |  |
| Rents and Leases |  |
| Depreciation, Depletion and Amortization |  |
| Other (list): |  |
| Total Operating Expenses | \$ |
| Operating Income (Loss) | \$ |
| Non-Operating Income and Expenses |  |
| Other Non-Operating Expenses | \$ |
| Gains (Losses) on Sale of Assets |  |
| Interest Income |  |
| Interest Expense |  |
| Other Non-Operating Income |  |
| Net Non-Operating Income or (Expenses) | \$ |
| Reorganization Expenses |  |
| Legal and Professional Fees | \$ |
| Other Reorganization Expense |  |
| Total Reorganization Expenses | \$ |
| Net Income (Loss) Before Income Taxes | \$ |
| Federal and State Income Tax Expense (Benefit) |  |
| NET INCOME (LOSS) | \$ |

(1) Accumulated Totals include all revenue and expenses since the petition date.
$\qquad$
Form 2-E
SUPPORTING SCHEDULES
For Period: $\qquad$ to $\qquad$

## POST PETITION TAXES PAYABLE SCHEDULE

| Beginning <br> Balance (1)Amount <br> Accrued | Amount <br> Paid | Date <br> Paid | Check <br> Number | Ending <br> Balance |
| :---: | :---: | :---: | :---: | :---: |

Income Tax Withheld:

Federal \$
State

FICA Tax Withheld

Employer's FICA Tax
Unemployment Tax
Federal
State

Sales, Use \&
Excise Taxes

Property Taxes
Accrued Income Tax:
Federal
State
Other: $\qquad$

TOTALS
\$ $\qquad$ $\$$ $\qquad$ \$
\$ $\qquad$
(1) For first report, Beginning Balance will be \$0; thereafter, Beginning Balance will be Ending Balance from prior report.

INSURANCE SCHEDULE

|  | INSURANCE SCHEDULE |  | Premium <br> Paid |  |
| :--- | :---: | :---: | :---: | :---: |
|  | Carrier | Amount of <br> Coverage | Expiration <br> Date | Through |
| Workers' Compensation | $\$$ | $\$$ |  |  |
| General Liability | $\$$ | $\$$ |  |  |
| Property (Fire, Theft) | $\$$ | $\$$ |  |  |
| Vehicle | $\$$ | $\$$ |  |  |
| Other (list): | $\$$ | $\$$ | $\$$ |  |
|  | $\$$ | $\$$ | $\$$ |  |

Form 2-E
SUPPORTING SCHEDULES
For Period: $\qquad$ to $\qquad$

## ACCOUNTS RECEIVABLE AND POST PETITION PAYABLE AGING

| Due | Accounts Receivable | Post Petition Accounts Payable |
| :---: | :---: | :---: |
| Under 30 days | \$ | \$ |
| 30 to 60 days |  |  |
| 61 to 90 days |  |  |
| 91 to 120 days |  |  |
| Over 120 days |  |  |
| Total Post Petition |  |  |
| Pre Petition Amounts |  |  |
| Total Accounts Receivable | \$ |  |
| Less: Bad Debt Reserve |  |  |
| Net Accounts Receivable (to Form 2-C) | \$ |  |
|  | Total Post Accounts | \$ |

* Attach a detail listing of accounts receivable and post-petition accounts payable


## SCHEDULE OF PAYMENTS TO ATTORNEYS AND OTHER PROFESSIONALS

|  | Month-end <br> Retainer <br> Balance |  | Current <br> Month's <br> Accrual |  | Paid in <br> Current <br> Month | Date of Court Approval |  | Month-end Balance Due * |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Debtor's Counsel \$ |  | \$ |  | \$ |  |  | \$ |  |
| Counsel for Unsecured Creditors' Committee |  |  |  |  |  |  |  |  |
| Trustee's Counsel |  |  |  |  |  |  |  |  |
| Accountant |  |  |  |  |  |  |  |  |
| Other: |  |  |  |  |  |  |  |  |
| Total \$ |  | \$ |  | \$ |  |  | \$ |  |

SCHEDULE OF PAYMENTS AND TRANSFERS TO PRINCIPALS/EXECUTIVES**
Payee Name
$\square$
$\square$

[^0]
## Form 2-F

QUARTERLY FEE SUMMARY * For the Month Ended:

| Month Year |  | Cash Disbursements ** | Quarterly Fee Due | Check No. | Date <br> Paid |
| :---: | :---: | :---: | :---: | :---: | :---: |
| January | \$ |  |  |  |  |
| February |  |  |  |  |  |
| March |  |  |  |  |  |
| TOTAL 1st Quarter | \$ |  |  |  |  |
| April | \$ |  |  |  |  |
| May |  |  |  |  |  |
| June |  |  |  |  |  |
| TOTAL 2nd Quarter | \$ |  |  |  |  |
| July | \$ |  |  |  |  |
| August |  |  |  |  |  |
| September |  |  |  |  |  |
| TOTAL 3rd Quarter | \$ |  |  |  |  |
| October | \$ |  |  |  |  |
| November $\qquad$ <br> December |  |  |  |  |  |
| TOTAL 4th Quarter | \$ |  |  |  |  |

FEE SCHEDULE (as of JANUARY 1, 2008)
Subject to changes that may occur to 28 U.S.C. §1930(a)(6)
Quarterly Disbursements
\$0 to \$14,999...................

| Fee | Quarterly Disbursements | Fee |
| ---: | :--- | ---: |
| $\$ 325$ | $\$ 1,000,000$ to $\$ 1,999,999 \ldots . . . . . . .$. | $\$ 6,500$ |
| $\$ 650$ | $\$ 2,000,000$ to $\$ 2,999,999 \ldots \ldots . . .$. | $\$ 9,750$ |
| $\$ 975$ | $\$ 3,000,000$ to $\$ 4,999,999 \ldots \ldots \ldots .$. | $\$ 10,400$ |
| $\$ 1,625$ | $\$ 5,000,000$ to $\$ 14,999,999 \ldots \ldots$ | $\$ 13,000$ |
| $\$ 1,950$ | $\$ 15,000,000$ to $\$ 29,999,999 \ldots$ | $\$ 20,000$ |
| $\$ 4,875$ | $\$ 30,000,000$ or more | $\$ 30,000$ |

* This summary is to reflect the current calendar year's information cumulative to the end of the reporting period
** Should agree with line 3, Form 2-B. Disbursements are net of transfers to other debtor in possession bank accounts

Failure to pay the quarterly fee is cause for conversion or dismissal of the chapter 11 case. [11 U.S.C. Sec. 1112(b)(10)] In addition, unpaid fees are considered a debt owed to the United States and will be assessed interest under 31 U.S.C. §3717
$\qquad$

Form 2-G
NARRATIVE

## For Period Ending

$\qquad$

Please provide a brief description of any significant business and legal actions taken by the debtor, its creditors, or the court during the reporting period, any unusual or non-recurring accounting transactions that are reported in the financial statements, and any significant changes in the financial condition of the debtor which have occurred subsequent to the report date.


[^0]:    **List payments and transfers of any kind and in any form made to or for the benefit of any proprietor, owner, partner, shareholder, officer or director.

