

Local Form 7016-1

Form 35. Report of Parties' Planning Meeting - Local Rule 7016-1(b)

Attorney Submitting (Utah State Bar No.)

Address

Telephone No.

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Attorney for

**IN THE UNITED STATES BANKRUPTCY COURT
FOR THE DISTRICT OF UTAH**

<p>In re:</p> <p style="text-align: center;">Debtor(s).</p> <hr style="width: 50%; margin: 10px auto;"/> <p style="text-align: center;">Plaintiff(s),</p> <p>vs</p> <p style="text-align: center;">Defendant(s).</p>		<p>Bankruptcy No.</p> <p>Chapter</p> <p>Adversary Proceeding No.</p> <p>Hon. (<u>Judge's Name</u>)</p>
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REPORT OF PARTIES' PLANNING MEETING

1. Pursuant to Fed. R. Civ. P. 26(f), a meeting was held on (date) at (place) and was attended by:

(name) for plaintiff(s) (party name)

(name) for plaintiff(s) (party name)

(name) for plaintiff(s) (party name)

2. **Pre-Discover Disclosures.** The parties [have exchanged] [will exchange by (date)] the information required by Fed. R. Civ. P. 26(a)(1) and Local Rule 7016-1.

3. **Discovery Plan.** The parties jointly propose to the court the following discovery plan: [Use separate paragraphs or subparagraphs as necessary if parties disagree.]

- a. Discovery will be needed on the following subjects: (brief description of subjects on which discovery will be needed).
- b. Disclosure or discovery of electronically stored information should be handled as follows: (brief description of parties' proposals).
- c. The parties have agreed to an order regarding claims of privilege or of protection as trial-preparation material asserted after production, as follows: (brief description of provisions of proposed order).
- d. All discovery commenced in time to be completed by ____ (date). [Discovery on ____ (issue for early discovery) to be completed by ____ (date).]
- e. Maximum of ____ interrogatories by each party to any other party. [Responses due ____ days after service.]
- f. Maximum of ____ requests for admission by each party to any other party. [Response due ____ days after service.]
- g. Maximum of ____ depositions by plaintiff(s) and ____ by defendant(s).
- h. Each deposition [other than of _____] limited to maximum of ____ hours unless extended by agreement of parties.
- i. Reports from retained experts under Rule 26(a)(2) due:
from plaintiff(s) by ____ (date)
from defendant(s) by ____ (date)
Supplementations under Rule 26(c) due ____ (time(s) or interval(s)) .

4. **Other Items.** [Use separate paragraphs or subparagraphs as necessary if parties disagree.]

- a. The parties [request] [do not request] a conference with the court before entry of the scheduling order.
- b. The parties request a pretrial conference in (month and year) .
- c. Plaintiff(s) should be allowed until (date) to join additional parties and until (date) to amend the pleadings.
- d. Defendant(s) should be allowed until (date) to join additional parties and until (date) to amend the pleadings.
- e. All potentially dispositive motions should be filed by (date) .
- f. Settlement [is likely] [is unlikely] [cannot be evaluated prior to (date)]
[may be enhanced by use of the following alternative dispute resolution procedure: []].
- g. Final lists of witnesses and exhibits under Rule 26(a)(3) should be due from plaintiff(s) by (date)
From defendant(s) by (date)
- h. Parties should have ____ days after service of final lists of witnesses and exhibits to list objections under Rule 26(a)(3).
- i. The case should be ready for trial by (date) [and at this time is expected to take approximately [length of time] .

5. **[Other matters.]**

Date: