



The annotation system employs a method to **capture a screen shot** of everything shown on the monitor, including annotations. The only exception is the pointer tool; *this will not show up if a screen capture is taken*. The following video shows one method of taking a screen capture of annotations on a piece of evidence.

**NOTE: *Prior to an evidentiary hearing, parties should consult with chambers to determine how electronically annotated evidentiary documents will be captured and saved as part of the trial exhibits.***

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Other training videos: [Highlighter tool](#) [2] | [Rectangle tool and adjusting the line size](#) [3] | [Undo / Redo / Clear tools](#) [4] | [Zoom tool](#) [5] | [Other parties](#) [6]

User's Guide: [Courtroom Digital Evidence Presentation System User's Guide](#) [7]

**Source URL:** <https://www.utb.uscourts.gov/evidence-presentation-training-videos-screen-capture>

### Links

[1] <https://www.utb.uscourts.gov/courtroom-technology-evidence-presentation#trainingvideos>

[2] <https://www.utb.uscourts.gov/evidence-presentation-training-videos-highlighter>

[3] <https://www.utb.uscourts.gov/evidence-presentation-training-videos-rectangle-and-lines>

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[7] [https://www.utb.uscourts.gov/sites/default/files/other/utb\\_courtroom\\_digital\\_evidence\\_presentation\\_system.pdf](https://www.utb.uscourts.gov/sites/default/files/other/utb_courtroom_digital_evidence_presentation_system.pdf)